

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
May 20<sup>th</sup> 2010**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:02 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Billy Phillips, Rick Miller, Judy Landis, Fred Reedy, Ivan Ety. Chief Rob Cooley and Clerk Stephan Monroe.
3. **Approve minutes**--Motion by Mr. Ety, second by Mr. Miller to approve the April 15<sup>th</sup> minutes as prepared. Motion carried with 4 yes votes. Mr. Reedy abstained.
4. **Visitors present**: No one from the general public. Fire District members Asst. Chief Kasey Farmer. New Hire applicants present were: Damien McAfee, Seth Kovath, Corey Crist, and Zach Logue.
5. **Finance Review**- the Clerk reviewed with the Board the financial report with the Board.
  - 5.1. Purchase Orders-
    - 5.1.1. Motion by Mr. Reedy, second by Mr. Ety to amend purchase order 47 by an additional \$300 for a new total of \$1,200. Motion carried by unanimous 5-0 vote.
    - 5.1.2. Motion by Mr. Reedy, second by Mr. Ety to approve a new purchase order to Ohio Insurance Services for the second half of 2010 totaling \$37,000.
  - 5.2. Credit Card- Clerk Monroe advised the Board that the credit limit of the new credit card had been set by the company much higher than the previous account. Also, the original application only allowed for 2 cards. Chief Cooley asked to have Asst. Chief Farmer added as a cardholder. Motion by Mr. Reedy, second by Mr. Miller to establish a credit limit of \$3000 and to approve adding Asst. Chief Farmer to the account. Motion carried by unanimous vote.
  - 5.3. Transfers--Motion by Mr. Reedy, second by Mr. Miller to approve the transfer of \$1,500 10A10C to 10A10F. Motion passed by unanimous 5-0 yes vote.
  - 5.4. Bank reconciliation--The report for April was available for review by the Board members present.
6. **Purchase Requests**
  - 6.1. **Requisitions**-- Chief Cooley presented a list of 3 purchase requests (attached). He then asked for three additional items to be added. 1)TCR Computer- \$1500 for a new training/multimedia computer; 2) Blanket PO to NAPA-Pickerington for repair parts (10A10G) for \$1,500; 3) PO to Dr. Mehra for physical exams for new hires (10A15J) for \$800. Motion to approve the requests by Ms. Landis, second by Mr. Reedy. Motion carried by unanimous 5-0 vote.
  - 6.2. **Emergency Repairs**--No Action needed at this time.
7. **Bills for approval** --Clerk Monroe presented pending warrants 40909-40956 for approval. Chief Cooley asked that the Board approve 2 additional checks to Center City International for 2 invoices totaling \$127.13 and John Byer for \$210.00 for repair materials reimbursement. Motion to approve all as presented including the additional was made by Mr. Ety, seconded by Ms. Landis. Motion passed by unanimous 5-0 vote.

